

Science Notebook Organization

General Organization

- ❖ 100 sheet, 9 ¾ X 7 ½ inch dimensions, graph ruled (highly recommended) or lined.
- ❖ Record your **last name, first initial, and hour:**
 1. Sticky label on the front cover, top, center.
- ❖ Record username and password for eTextbook on the inside cover.
- ❖ Number the pages in the lower outside corner of each page, front and back. Odd # on the right page, even # on the left.
- ❖ Use zip-lock bags or paper folded envelopes to hold flashcards, foldables, etc.



Classroom Policies and Grade Sheet

- ❖ Glue Daily Routine sheet onto the inside cover.
- ❖ Glue Grading Rubric onto page 1.

Table of Contents

- ❖ Pages 2-7.
- ❖ Write a heading centered on the first line of page 1- **Table of Contents**
- ❖ Each page will be divided into four columns and labeled as shown below:

<u>Date</u>	<u>Topic</u>	<u>Pg. #</u>	<u>Score</u>
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Notebook Entries

- ❖ Your composition book is to be dedicated to science class ONLY!
- ❖ It is highly recommended that you use pencil for notebook entries.
- ❖ NEVER rip any pages out of your composition book. If you make a mistake and you cannot erase it simply draw one horizontal line through your entry and move on to the next available space.
- ❖ Daily entries are to be dated in the left margin.

- ❖ New topics or categories are to be labeled with a heading. For example: Vocabulary- Chapter 20. An appropriate heading for the day can be found on the information board.
- ❖ Notebook entries are added sequentially. Simply add your newest entry after the last entry, recording the appropriate heading and date. We will use **both** the front and back of each page.
- ❖ No loose papers accepted for grading. Handouts, foldables, data tables, graphs, etc., are to be taped securely into the notebook. We will construct pockets or paper envelopes for loose items.
- ❖ Forgot to bring your notebook to class? Record the day's information on a separate sheet of paper and transfer it to the notebook as soon as possible. Remember- no loose entries accepted!
- ❖ Lost your notebook? You **MUST** replace it and reconstruct your entries since the last time the notebook was graded. This includes the Table of Contents which will begin on the date after the last grading.
- ❖ Although not required, many students begin a new composition book after winter break for Semester 2. This may be a good idea if your science notebook is falling apart or your writing is large and you don't have at least 40 pages for semester 2.
- ❖ **The Science Notebook is a very important!** The notebook grade is posted as Labs/Activities in your science grade each quarter. In addition, if you do not keep an up-to-date notebook you will not be eligible to make credit recovery, as all assignments must be completed.